

General Tips and Advice for the In-class Exams

MGMT 311



General Expectations

- You must develop an **in-depth understanding**
 - Grasp the implications of course concepts
 - Understand how to apply concepts in ways that will help you become a better leader, manager, colleague...
- You must **demonstrate this understanding in writing**
 - Describe concepts as they relate to real-life situations
 - Justify your arguments using knowledge gained in this class
 - Note: if you could have easily written your answer before taking this class, it's probably inadequate
- This is challenging for many reasons
 - Lots of nuances and subtleties
 - It may mean changing the way you study
 - Expressing oneself effectively in writing is difficult for some



Studying Tips

- Don't focus on memorizing
- Don't cram
- Do keep up with readings and quizzes
- Do develop a weekly study plan
 - Regularly reflect on video clips, cases, activities, etc.
 - Write as you study
 - Ask questions as you study
 - How would I explain what this means to someone else?
 - How can the concepts/theories help you be a better manager, leader, colleague...?
 - How do the concepts relate to your own experiences?
 - What do the theories/concepts look like in action?
 - What are the implications? (i.e., So what?)
- Do integrate concepts within and across readings



Other Tips

- Exams draw on all components of the class
 - Lectures, readings, and labs
- Exam questions require relating your understanding of concepts/theories to:
 - Video clips, activities, cases, readings, or other specific examples presented in class
 - Your experiences working on the group/team project in this course
 - Your own life experiences in general